

# Swindon Bicycle Users Group

## Constitution

### **1. Name**

The name of the organisation shall be Swindon Bicycle Users Group, to be shortened to SwindonBug

### **2. Aims and Objectives**

#### **SwindonBug Mission Statement**

Working in partnership with public, private and voluntary sector organisations, we will contribute to increasing the number of people cycling in the borough of Swindon.

#### **Key objectives include:**

1. Raising the profile of the importance of cycling for health and the environment.
2. Campaigning for the improvement of existing routes and infrastructures and the provision of new routes and opportunities to develop cycling.
3. Educating and informing Swindon residents about the benefits of cycling.
4. Supporting existing cycling programmes to develop.

#### **Achieving our objectives by:**

- Providing a forum to represent and be a 'voice' for the views and concerns of all cyclists in the borough.
- Create links and networks with other cycling groups and seek representation at a strategic level within the Swindon BC and Swindon PCT.
- Create a SwindonBug website offering cycling information relevant to the people of Swindon.
- Work with Swindon BC and all relevant local authorities to create cycle friendly Pleasure route maps to allow cyclist's an opportunity to see the Borough and its environment by cycle.
- Applying for funds to create opportunities to develop our objectives.

### **3. Membership**

(a) Membership shall be open to anyone who is committed to furthering the aims and objectives of the group.

(b) Membership fees shall be determined at the Annual General Meeting (AGM).

### **4. Management Structure**

The group shall elect at its AGM a SwindonBug committee which shall consist of the following:-

(a) Chairman/woman

(b) Secretary

(c) Treasurer

(d) Publicity/Promotion Officer

**(f) Funding Officer**

(f) Other honorary officers as is deemed necessary to meet the aims and objectives of the group

## **5. Management**

(a) The group shall meet as necessary, but not less than four times a year.

(b) Amendments to the Constitution may be made at the AGM if two thirds of those present are in agreement. Notice of the proposed amendment must be given in writing to all members at least fourteen days in advance.

(c) Shortly after the new officers are elected they should put together a development plan for the SwindonBug coming year.

(d) The group may appoint subcommittees/working groups as is deemed necessary.

**(e) The number attending to make a meeting quorate shall be . . . . .**

(f) Any allocation of funds whether in single or multiple payments exceeding a sum determined at the AGM shall be subject to the approval of the members at the meeting.

(g) The groups accounts shall be prepared annually and presented at the AGM.

(h) An extraordinary General Meeting may be called at the request of not less than 5% of members and two officers. Not less than four weeks' notice must be given in writing to all members of SwindonBug.

(i) Minutes should be kept from every meeting and circulated to **members** of SwindonBug, **supplied by email where possible.**

## **6. Dissolution of SwindonBug**

(a) The group may at any time be dissolved if a resolution is supported by a two thirds majority of the members present at a special General Meeting convened for that purpose and on which written notice has been served on every member of SwindonBug.

(b) If a motion to dissolve the group is carried by the said majority the group's funds and assets (if any) shall not be distributed among the members but to other groups or organisations having similar objectives.

## **7. Officers**

Officers will be recommended to spend a maximum of three years on the committee.